

AGENDA
LANSING HOUSING COMMISSION
June 10, 2009

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Approval of Minutes of May 13, 2009.**
- 4. Resolution #1064-ARRA Procurement Regulations**
- 5. Resolution #1065 – Adoption of new Utility Allowances**
- 6. Resolution #1066 – Write off in Inactive Tenant Accounts**
- 7. Resolution #1067 – Resolution assigning and authorizing bank**
- 8. Items of Information**
 - a. Capital Fund Projects**
 - b. Status of ARRA Capital Fund**
- 9. Director's Monthly Report**
- 10. Report of President**
- 11. Public Comment – limit 3 minutes**
- 12. Other Business.**
- 13. Adjournment.**

**MINUTES OF THE June 10, 2009, COMMISSION MEETING
LANSING HOUSING COMMISSION**

PRESENT: President Villegas
Vice-president Welch
Commissioner Nelson

STAFF:	Sarah Segerlind	Dona Davenport
	Rhonda Pagel	David Abood
	Sona Mendoza	Vickie Limberg
	Mark Beattie	Lisa Parsons
	Kim Shirey	Deb Jecks
	Salvador Navarro	Rick Porter
	Pat Prentice	

GUESTS: **Jeff Pineda, Chuck McIntosh, John Smith & wife, Justin Sleight**

President Villegas called the meeting to order at 6:10 p.m.

All Commissioners present at roll call with the exception of Tony Baltimore.

The Minutes of May 13, 2009 Board Meeting were presented to the Board for approval. Commissioner Nelson moved that the minutes be approved, Commissioner Welch seconded the motion.

Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson
Absent: Baltimore

The Minutes of May 26, 2009 Special Meeting were presented to the Board for approval. C Commissioner Nelson moved that the minutes be approved, Commissioner Welch seconded the motion.

Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson
Absent: Baltimore

Resolution #1064 – Authorizing the addition of the ARRA Procurement Regulations to the Lansing Housing Commission’s current Procurement Policy. Commissioner Nelson moved that the Resolution be approved, Commissioner Welch seconded the motion.

Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson
Absent: Baltimore

Resolution #1065 – Adoption of new utility allowances was presented to the Board for approval. Study was done by Management Resource Group. The entire Study is available to be viewed at Lansing Housing Commission Administrative Offices. Commissioner Welch moved that the Resolution #1065 be approved, Commissioner Nelson seconded the motion.

**Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson
Absent: Baltimore**

Resolution #1066 – Write off of inactive tenant accounts for the month of March 31, 2009. Commissioner Nelson moved that the write offs be approved, Commissioner Welch seconded the motion.

**Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson
Absent: Baltimore**

Resolution #1067-assigning and authorizing officers to the different bank accounts was presented to the Board. Two small changes were requested – so Resolution was tabled until the end of the meeting allowing time for the changes to be made.

Items of Information- A recap that the current Capital Fund work is being done on the South side of Lansing right now in the Glenburne subdivision. Presented the ARRA Capital Fund architectural contract for signature – Rick Porter, Modernization Coordinator presented a modernization report to the Board. The LHC has received a request for an easement close to the Oliver Gardens LD-HALP Development. Information was provided.

Director's Monthly Report-The Asset Management Reports were discussed. There was no Finance report this month due to the loss of our Finance Mgr.

Resident Initiatives Report was presented. Commissioner Welch inquired as to the Posted schedule.

Public comment: The following individuals participated in Public Comment: Pat Prentice, Mark Beattie, Seff Pineda, John Smith, Salvador Navarro, Justin Sleight, Sandra Bailey, Dave Aboot, Debra Jecks.

President Villegas asked that the Board take a short recess while Secretary makes corrections to Resolution #1067 at 7:50 pm.

Regular Session reconvened at 8:00 pm.

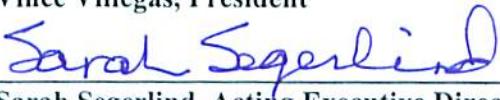
Resolution #1067 – Approval of assigned officers on the Bank Accounts – Corrections were made to Resolution #1067 and Commissioner Nelson moved that the assignment Resolution be approved, Commissioner Welch seconded the motion.

**Moved: Commissioner Nelson
Seconded: Commissioner Welch
Ayes: Welch, Villegas, Nelson
Absent: Baltimore**

There being no further business, Commissioner Nelson moved to adjourn.

There being no more business, the meeting adjourned at 8:06 PM.


Vince Villegas, President


Sarah Segerlind, Acting Executive Director and Secretary


7/30/09

Date